

**Sutton cum Lound Parish Plan Steering Group
Minutes of Meeting – 1 March 2011
Held at the village hall**

In attendance:

Brian Seddons (BS)
Sharon Dyson (SD)
Andy Close (JAC)
David Wilson (DW)
John Gough (JG)

Kathryn Seddons (KS)
Angela Close (AC)
Martin Rees (MR)
Jason Soresby (JS)

Apologies:

Joan Richardson (JR)

Notes of Previous Meeting

The notes of the previous meeting (1 February 2011) were approved.

Matters Arising

BS confirmed that all the suggestions from the group regarding Village Signage had been collated and forwarded to Jan Pauley

Issues obtaining additional signatory form from TSB. Account to be opened and then JS to be added as additional signatory.

BS Confirmed that a letter had been sent to the school regarding parking and other issues.

The Constitution was signed by JG as the only outstanding signatory.

MR was awaiting a response for costings re the open noticeboard.

Parish Plan Priority List

The focus of the meeting was to prioritise the summary pages of the priority list to identify immediate and short-term targets. JAC to update the plan ready to circulate to all members of the group prior to the next meeting. **ACTION: JAC**

JG asked whether the priority list could be colour coded to highlight the differing priority levels.

BS to look at contacting North Notts College to see whether adult education courses could be delivered locally. **ACTION: BS**

JAC had put together a proposal to purchase a colour printer for production of a village publication, and those present agreed that this should be taken forward. This is to be presented to the Parish Council for approval. **ACTION: BS to present at PC meeting**

Any Other Business

BS presented an email request from Bassetlaw Planning Department, via the Parish Council, requesting background information regarding the Parish Plan questionnaire and the responses to it. The Steering Group agreed that an electronic copy of both the questionnaire and Parish Plan document should be forwarded but not the responses. **ACTION: BS**

AC shared with the Parish Plan Steering Group the proposals for the enhancement of the Village Hall grounds, showing the new entrance and car park, and highlighted the area of land which would then be available for potential play/recreation facilities.

BS reported that he had received a telephone call from Jan Pauley regarding the bid already submitted for playground funding, and Jan suggested that she visit the village to view the potential sites. BS would arrange a suitable date & time with Jan.

There being no further business the meeting closed at 9.00 pm

Date/time of next meeting: Tuesday, 5 April 2011, 7.30 pm in the Village Hall.