

**Sutton cum Lound Parish Plan Steering Group
Minutes of Meeting – 1 April 2011
Held at the village hall**

In attendance:

Brian Seddons (BS)
Sharon Dyson (SD)
Andy Close (JAC)

Kathryn Seddons (KS)
Angela Close (AC)
Martin Rees (MR)

Apologies:

Joan Richardson (JR)
Jason Soresby (JS)

John Gough (JG)
David Wilson (DW)

Notes of Previous Meeting

The notes of the previous meeting (1 March 2011) were approved.

Matters Arising

BS thanked JAC for updating the Priority List prior to its distribution to the Steering Group.

BS stated that information regarding college courses being provided locally was available from the Notts. County Council website, but this only confirmed that there was a limited range of courses available.

BS confirmed that he had presented the Priority List to the Parish Council at its recent meeting, along with the proposal for the purchase of a colour printer to enable the publication of a village centric newsletter. MR raised concerns regarding the cost of ink cartridges, and the Group agreed that if this proved to be costly, the printer could be sold on and alternative printing arrangements made.

Finance

KS confirmed that the cheque book and paying-in book had now been received for the recently opened bank account, and BS requested that the remaining funds be transferred from the Parish Council to this new account.

It was agreed that BS would forward a request for this to MR, and copy in AC instead of the acting Clerk, along with the bank account details. **ACTION: BS**

Parish Plan Priority List

The Priority List had now been updated by priority and target date.

Any Other Business

BS confirmed that all information regarding suggestions for village signage had been forwarded to Jan Pauley. It was suggested that Jan attend the next Steering Group meeting to provide an update on progress made with this.

BS reported that Jan Pauley had requested dates for a potential site visit to discuss the play facilities location. After general discussion a number of dates were proposed and BS would liaise with Jan regarding the most suitable date. **ACTION: BS**

BS reported that he had received a letter from the local school in response to his letter regarding the traffic issues and use of the school facilities. These items were due for discussion at the Governor's meeting at the beginning of April.

Discussion took place about bench replacements throughout the village, and MR stated that he had a contact who could arrange workshops in the village. MR to produce a plan showing the location of existing street furniture for the next meeting. **ACTION: MR**

Discussion took place regarding the ownership of the colour printer, and it was assumed that this would be listed on the Asset Register of the Parish Council.

SD asked whether any update was available regarding grants for churches through The John Warren Foundation in the absence of JR, but neither BS nor KS were aware of any progress.

There being no further business the meeting closed at 8.30 pm

Date/time of next meeting: Tuesday, 3 May 2011, 7.30 pm in the Village Hall.