

# **SUTTON-cum-LOUND PARISH COUNCIL**

Approved minutes of the Annual Parish Council and Ordinary Parish Council meeting held in the Village Hall on the 11<sup>th</sup> May 2011

Present Councillor: J. Gough (acting Chair), Councillors: Beare, Close, Cody and Foster.

## **1 Apologies**

Apologies were received from Councillor M. Rees

## **2 Declarations of Interest**

### Standing declarations of Interest

Cllr Gough Parish Plan Steering Cttee

Cllr Close Parish Plan Steering Cttee - Village Hall Cttee

### Other declarations of Interest

There were none

## **3 Election of Chairman**

Cllr Gough proposed and Cllr Cody seconded a motion that the retiring chair Cllr. Rees be appointed for a further term. Cllr Close couldn't support the proposal as she felt Cllr Rees already had a heavy load of commitments elsewhere and chairmanship would only add to those pressures. However there were no further objections and the motion was carried.

## **4 Chairman's expenses**

There were none. A discussion arose as to whether this item should remain on the Annual Parish Council agenda. The item will be moved to the next ordinary meeting of the Council.

## **5 Election of Vice Chair**

Cllr Close proposed and Cllr Cody seconded that the retiring vice chair Cllr. Gough be appointed for a further term. Motion carried.

## **6 Election of Internal Auditor**

It was agreed that the arrangements in place since 2004 with the local accountant, PS Clayton should continue.

## **7 Minutes of a meeting of the Council**

The minutes of the meeting of the Council held on the 13<sup>th</sup> April 2011 were approved as a correct record.

## **8 Matters Arising**

Lorry Weights – The Clerk was asked to chase progress now that the traffic survey had been completed.

Cllr Close confirmed that a copy of the title deeds had now been received by the Village Hall Committee.

It was confirmed a letter had been written and acknowledged regarding ownership and maintenance of the smaller village green to the owners using it as a drive to their property.

## **9 Public participation period**

The point was made that its always the same people getting involved in the voluntary activities of the village. The Chair accepted the point but pointed out that the Parish Councillors are presently a third under strength and that this is part of the problem.

## **10 Safer Neighbourhoods Group and Neighbourhood Watch reports**

Harry Hopkins presented the minutes of the Neighbourhood Watch to the Council and opened with thanks to the Parish Council and PCSO Catherine Phillips for a donation of £140 for the Ringmaster system. He stated that the Neighbourhood Watch was holding it's AGM in the Village hall on May 16<sup>th</sup> at 19-30. There had been 12 crimes reported in the period April 2010 to March 2011 and these were, 1 Burglary, 1 Robbery, 2 Car crimes, 4 Burglaries of sheds/garages and 4 of criminal damage.

PC Chris Glover and PCSO Catherine Phillips were in attendance and spoke briefly re latest attempts at speed limit enforcement

## **11 Accounts**

The following accounts were approved for payment:-

1074	Bassetlaw District Council	£17-30	Reprographics
1075	Everton Parish Council	£15-00	Stationery etc.

## **11 Accounts (continued)**

1076	D. Wright	£1894.08	Acting Clerk fees
1079	Bassetlaw District Council	£49-39	Reprographics
1080	G Munton	£254-00	Grass Cutting
1081	M Rees	£56-36	Expenses
1082	NALC	£30-00	Training

It was also agreed that a cheque is to be issued for £650 payable to JA Close so that an A3 printer and consumables can be purchased at favourable prices for the Parish.

## **12 Budget Monitoring Report**

This was not available for the meeting as a result of the change in Clerk's but will be available for the June and subsequent P.C. meetings.

## **13 Review of Council Polices**

It was agreed that the items listed in the Agenda will now receive their annual review in September when Council business is generally quiet.

## **14 Action plans**

It was agreed that the work Cllr Close had taken on board regarding monitoring outstanding actions for the Parish Council still to complete should also incorporate similar outstanding actions from the Parish plan to avoid duplication. In subsequent meetings there will be just one agenda item.

## **15 P3 Partnership**

Latest correspondence was presented to the meeting from the County Council.

## **16 Update on the replacement of street nameplates**

The District Council's budget for this agenda item has now disappeared as cuts are made. It was unclear as to whether the District Council had received the details of new and replacement signs required for the village but councillors agreed that the clerk should re-submit the information and await the District's response.

## **17 Insurance**

With renewal due on the 28<sup>th</sup> May 2011 Councillors were asked whether they just wished to renew, seek competitive quotes or review what the Parish

## **17 Insurance (continued)**

Council Insure for. A breakdown was supplied by the clerk that revealed 36% of the premium was taken up by all risks property Insurance.

This covered such items as a lock up container, benches and planters etc. which Councillors felt could easily be covered by Parish Council reserves rather than Insurance, should an item get damaged or destroyed.

The Clerk was instructed to remove this item from the policy and go ahead with renewal.

Resulting from the discussion was a decision to instruct the Clerk to seek quotes for the removal and sale of the lock up container probably as scrap.

## **18 Update on allotments**

Matthew Sharpe of Jones & Co had been contacted regarding sale of land to the rear of Portland Place to adjoining residents. However this proved not to be the case and the residents had been asked to remove items from the land or enter into a license to occupy the land.

Matthew Sharpe was informed that the Council were interested in the land for allotments and the solicitor agreed to put that to his client. The latest position is that his client is out of the country and she will be contacted again when she returns. The Clerk was instructed to formalise the interest in writing.

## **19 To report correspondence received after the agenda was printed**

### NCC Street lighting energy saving

Correspondence had been received regarding proposals for the village that would result in the lights being switched off between midnight and 5-30 a.m. apart from a solitary light at the crossing on Station Rd. A response to the proposals has to be submitted to the County by the Parish before the closing date of the 17<sup>th</sup> June 2011.

It was agreed that the information should appear on the website and to seek publication in the Retford Times.

### BDC Planning survey

A survey had been received regarding satisfaction with Bassetlaw's planning department. Councillors felt that Councillor Rees was the best suited to respond

**20 Any other urgent business**

Cllr Close pointed out that approval for the purchase of plants and two additional planters had already been given by Council so the purchase could go ahead without the need for referral back again

**21 New Councillor training**

NALC are holding a training session at Ranby village Hall aimed specifically at new Councillors. It was felt that Cllr Foster and the new clerk would benefit from this course. The clerk was instructed to book 2 places.

**22 Consideration of planning applications**

There were none

**23 To note planning determinations**

The new build adjoining 79 Portland Place is to be numbered 79A