

**Sutton cum Lound Parish Plan Steering Group  
Minutes of Meeting – 5 July 2011  
Held at the village hall**

**In attendance:**

Brian Seddons (BS)  
Sharon Dyson (SD)  
Andy Close (JAC)  
Joan Richardson (JR)

Kathryn Seddons (KS)  
Angela Close (AC)  
Martin Rees (MR)  
David Wilson (DW)

**Apologies:**

Jason Soresby (JS)

John Gough (JG)

**Guests:**

Jan Pauley (JP)

Glyn Symonds (GS)

**Presentation of Playpark Ideas**

JP presented ideas for the playpark layout based on the feedback from the Steering Group June meeting, and the members of the Group walked the grounds to get a feel for the amount of space available for the suggested play equipment. After discussion, it was agreed what area the play equipment would cover, being sensitive to the proximity of neighbouring houses. After further discussion, the group agreed that the tender should include two extra "springies" for younger children if possible. JP would investigate the requirements for planning, and would also circulate a copy of the proposed letter to residents. BS would review content of the letter and feedback to JP at the earliest.

**ACTION: BS to respond to draft letter from JP**

JP emphasised that the playpark scheme would need to be fully completed by the end of March 2012.

AC requested that the Village Hall Committee would require a signed letter from the Parish Council stating that the Parish Council would be responsible for the insurance and maintenance of the play equipment going forward.

**ACTION: MR to progress with Parish Council**

The Group reviewed the draft village signage following the suggestions made at the June meeting and all agreed that the amended artwork was acceptable. JP would now progress this to the next stage where a pattern would be made for final sign off.

JP then left the meeting.

GS of CDE in Mattersey then provided an explanation of the process to involve local residents in the design and production of seating and signage using examples from Mattersey. GS suggested that a number of short workshop sessions, at a cost of approx. £180.00 would produce enough design material for an initial project, but this could be repeated in subsequent years to involve different sections of the community. The Group agreed that this should be

investigated further when future bench installations was discussed as the cost of a customized bench was not much more than one from a catalogue.

GS then left the meeting

### **Matters Arising**

BS confirmed that the Steering Group suggestions for the play park and the signage ideas had been forwarded to JP.

MR confirmed the cost for an additional waste bin was £200 and the Group approved the spend on this.

JAC reported that the Sutton Spotlight and been printed ready for distribution, however more ink was required for the next print run.

MR suggested that Tarmac may be agreeable to removing the old tennis court surface. The Village Hall Committee would need to discuss this and the creation of the new traffic entrance, as Tarmac may be able to assist with this at the same time.

### **Finance Report**

KS reported that the funds had been transferred from the Parish Council into the new bank account at Lloyds TSB and that the balance currently stood at £651.71

There were 2 outstanding invoices to pay for the hire of the Village Hall amounting to £75.00 and a cheque was written in payment of these.

### **Any Other Business**

The recent NCC questionnaire regarding Broadband services needs to be completed by 8 July 2011. BS confirmed that he had completed both the individual questionnaire and the Community Group questionnaire.

BS & KS had visited the Retford Youth Centre and were impressed with the facilities on offer and the people involved.

SD asked why Sutton still hadn't got any speeding signs as a number of smaller villages seemed to have them installed. MR suggested these signs were only temporary, and to get permanent signs would take more effort.

SD asked that the Diamond Jubilee Celebrations be added to the agenda for the August meeting to enable discussion to start early about what may be organised in the village.

Discussion took place about the distribution of the Sutton Spotlight, and Group members took away copies to distribute.

There being no further business the meeting closed at 9.15 pm

Date/time of next meeting: Tuesday, 2 August 2011, 7.30 pm in the Village Hall.