

SUTTON-cum-LOUND PARISH COUNCIL

Draft Minutes of the Ordinary Parish Council Meeting held in the Village Hall on the 12th October 2011

Present:

Councillors: Rees (Chair), Cody, Gough, Mowthorpe and Bailey
Liz Yates (BDC/NCC Councillor),
Joelle Davies (BDC Planning Officer)
Sharon Dyson

1 Apologies

Apologies were received from Cllr Beare, Cllr Foster and Harry Hopkins.

2 Declarations of Interest

Standing Declarations of Interest

Cllr Rees – Parish Plan Steering Group
Cllr Gough – Parish Plan Steering Group
Cllr Mowthorpe – Neighbourhood Watch Group

Other Declarations of Interest

There were none.

3 Minutes of a Meeting of the Council

The minutes of the meeting of the Council held on the 14th September 2011 were approved as a correct record. Proposed by Cllr Mowthorpe and Seconded by Cllr Cody. Motion carried

4 Co-Option of Jenny Bailey

Co-Option of Jenny Bailey was proposed by Cllr Cody and seconded by Cllr Gough. Motion carried. Cllr Bailey took her seat on the Council and was welcomed by Cllr Rees and fellow Councillors.

5 Presentation by Bassetlaw District Council Planning Services

As requested by the Parish Council, Joelle Davies from Bassetlaw District Council attended the meeting to explain the District Council's Core Planning Strategy and detail the process involved. The next stage will be a public consultation exercise on the 5th December in the Village Hall with final decisions about potential sites made next summer.

Councillors made it clear at the meeting that the Parish Plan Consultation and the District Council Questionnaire had clearly shown that the majority of constituents were against any further development.

6. Matters Arising

Agenda item 6 - Public Participation Period – Lound Low Rd

The Clerk reported that the landowner who has the problem hedge on Lound Low Rd has been contacted. The landowner has agreed to contact his tenants and remind them of their tenancy obligations to keep the hedge trimmed. The Clerk will monitor the situation.

Agenda item 14 - Correspondence received - Royal Horticultural Society

The Clerk reported that he had now received a 35 page PDF from the Royal Horticultural Society regarding the Britain in Bloom competition. The Clerk was instructed to forward this onto the Parish Plan Steering Group as it represents one of the longer term aims of the Parish Plan

Agenda item 17 – Training available on planning matters

The Clerk reported that a response had been received from Bassetlaw District Council regarding training for Councillors on responding to planning applications. The Clerk was instructed to ascertain the likely duration of a training session so that decisions can be made as to when and where it could be held.

7. Public participation period

Sharon Dyson informed the Council that she had been contacted by the Youth service at short notice asking if their Youth Bus can be stored in Village Hall Grounds. She was going to respond that this was not acceptable and to use Portland Place as before. The Council supported that decision.

Sharon Dyson informed the Council that a letter was on its way from the Village Hall Charity in response to the Parish Council's correspondence regarding insurance of the play area. Sharon was very conscious of the time factor and asked that a draft deed of variation be made available as soon as possible. The Chair responded that the deed will be a simple document dealing only with the Parish Council's insurance liability and access arrangements.

8. Queen's Diamond Jubilee Celebrations

Prior to the meeting most Councillors had received details from the Parish Plan Steering Group regarding all the varied ideas that had been suggested from their last meeting. There is an issue regarding dates. On Saturday the 2nd June 2011 the Church is booked for a large wedding and consequently the PPSG felt that Sunday the 3rd 2011 would be a better day to hold the celebrations. However the Council would prefer the celebrations to run over the whole 4 days. The Chair will endeavour to attend the next PPSG meeting and the Council wished to thank that group for its work.

9. Parish Plan outstanding Parish Council Issues

Interactive Speed Signs

The County have now scheduled two temporary interactive speed signs for the village. Barring unforeseen circumstances the first sign will be sited on Sutton Lane between the 31st October 2011 and the 8th January 2012. The second will be sited on Mattersey Rd between the 5th March 2012 and the 29th April 2012. In connection with a possible permanent sign the Clerk reported that he was awaiting a response from the County regarding their traffic survey of Sutton which concerned vehicle speeds and weights.

Promote Walks and Green Spaces

The Clerk reported that an application had been made to the County Council's Local Improvement Scheme to fund a map based tourism brochure promoting walks around the Village. The Clerk also reported that he had contacted the Nottinghamshire Wildlife Trust for their involvement in the project and was awaiting their response.

Play Area

The Clerk reported that he was awaiting a response from the Village Hall Charity on options presented to them. The Clerk also reported that the solicitor who has been contacted would charge £195-00 per hour to produce a draft variation document and required instructions from Council if they wished him to proceed. The Clerk was instructed to proceed. Bassetlaw District Council would do a monthly inspection of the play area and produce a report at a cost of £21-00 per inspection.

Village Christmas Tree

Cllr Cody reported that considering the advice received, the nature of the site and after conversation with the Chair the Village Christmas Tree will be an English Yew. A further visit to Green Mile is planned.

Allotments

It was mentioned by the Chair during Agenda item 5 that while Bassetlaw District Council were considering potential development sites within Sutton, the prospect of the Parish Council persuading landowners to hand over their land for allotments had been greatly diminished. The Clerk reported that he was awaiting a response from the County Council regarding part use of a field leased to Tiln Farms with the current lease expiring in 2012.

Community Project Benches

The Clerk reported that he had spoken to Campbell Design and Engineering who will be running the workshops at the School and also producing the finished benches. He also reported that he had emailed the School's Chair of Governors and was awaiting a response with a view to setting up an initial meeting.

10. Safer Neighbourhood Group & Neighbourhood Watch Group

It was suggested by the Chair and agreed by Council that the Neighbourhood Watch report be circulated to Councillors by email after the meeting.

11. Conservation Area

Councillors had previously been given the opportunity to see the maps supplied by the District Council with a view to suggesting a potential conservation area. The maps were also presented at the meeting and a general agreement was reached as to where a conservation area could possibly lie. It was agreed that the Chair and Clerk should have a secondary meeting to formulate a response to Bassetlaw District Council.

12. Financial Matters

Bank Mandate

The Clerk informed the Council that a resolution was required by the National Westminster Bank to remove the ex-Councillors from the Bank's Mandate. Resolution was proposed by Cllr Cody, seconded by Cllr Mowthorpe and the motion was carried.

To approve the accounts for payment

The following accounts were approved for payment

1103-£216.36 N Johnson (Clerk's Salary September)

1104-£162.40 Post Office (PAYE Jul, Aug, Sep)

1105-£15 NALC (New Councillor Training)

1106-£150 Andy Close (Spotlight top-up)

1107-£75-00 Village Hall Charity (Hall Hire Oct-Dec + 05/12/11)

Budget Monitoring Report

The September Budget Monitoring Report and Bank Statement were presented to the Council for signature and agreement but as the Audit Councillors were not available it was agreed that the Clerk should make arrangements outside the meeting for it to be signed.

13. Correspondence Received for Information, Discussion or Instruction

Village SOS - Clerk asked to seek extension on deadline.

Information has been received regarding an Energy Day at Everton Village Hall on the 19th Nov between 10-00_14-30. The Clerk was instructed to place on the noticeboard and website

Notification has been received regarding the transfer of P.C. Glover to Worksop and his replacement who was still to be announced. Cllr. Mowthorpe requested and was supported by the rest of the Council that the Clerk should write a letter to the force commander thanking PC Glover for all his hard work and hoping to see the same dedication and calibre in his replacement.

It would appear from the minutes of the Lound/Bellmoor Liaison Cttee. Meeting that the Idle Valley Nature Reserve Bridge was to continue in use and be maintained by Nottinghamshire County Council when budgets allowed. The Clerk was instructed to make enquiries.

Information has been received from Bassetlaw District Council regarding possible personal and prejudicial interests arising from the Core Planning Strategy and the Site Allocation Consultation phase. The letter detailed when a dispensation from the Standards Cttee could be granted. It was felt that as the Parish Council's response to any development would only mirror the Parish Plan Consultation then no conflict of interests would be involved.

The Village Hall Charity thanked the Parish Council for the excellent floral display this summer arising from the Village Planters.

Information received from NALC regarding volunteer positions as Planning Champions.

Correspondence has been received from the Boundary Commission for England's 2013 Review with a website address for details. The consultation ends on the 5th December.

A "New Councillor" Training session is available on the 30th November at 19.00 at Epperstone Village Hall. The Clerk instructed to book 2 places for Cllr Mowthorpe and Councillor Bailey.

Nottinghamshire County Council has launched its Budget Conversation process that will run until the 27th January 2012. The Clerk was instructed to put on noticeboard and website.

The Campaign to Protect Rural England has published a booklet on how to respond to planning applications. An electronic format was available.

14 Street Lighting Revisited

The Clerk reported that there have been several approaches made to him regarding health and safety issues arising as a consequence of the part night operation of the majority of the street lights in the Village. Cllr Bailey also pointed out the difficulties on Church Way as there is no pavement so pedestrians have to walk in the road in complete darkness. It was agreed that the Chair and Clerk would meet outside the meeting to formulate a response to the County.

15. Review of the Council's Standing Documents

It was agreed that as each document was reviewed the draft would be emailed out, to enable Councillors to formulate questions or amendments as they see fit prior to the actual Council Meeting. The Chair commented he would like to see an end to the process by the conclusion of the January meeting.

16. To give consideration to planning matters.

The Clerk informed the Council of a BDC Planning Committee meeting that would be considering the proposed development to the rear of 26 Town Street on the 19th October at 18-30.

17. To note planning determinations

There were none.

18. Any other urgent business allowed by the Chairman, exchange of information only

The Chair informed the Parish Council of the likely costs of a snow blower that would be used on pavements in the event of heavy snowfall. There was a general feeling among Councillors that the cost was prohibitive.

19. Next meeting

The next meeting is to be on the 9th November at 7.00 pm.