

**Sutton cum Lound Parish Plan Steering Group
Minutes of Meeting – 1 November 2011
Held at the village hall**

In attendance:

Brian Seddons (BS)
Sharon Dyson (SD)
Andy Close (JAC)
Joan Richardson (JR)

Kathryn Seddons (KS)
Angela Close (AC)
Jason Soresby (JS)
David Wilson (DW)

1 Apologies:

There were no apologies given

2 Notes of previous meeting:

Unofficial feedback from the Clerk to the Parish Council (PC) on the draft proposals for the Jubilee celebrations was encouraging, stating that the PC felt the proposals were achievable.

The Clerk has volunteered to attend the PPSG meetings on behalf of MR and JG if they were unable to attend, so there would be continuity.

PC would like to see the event taking up the whole four days of the bank holiday weekend, however the group felt that unless there was a mass influx of volunteers, it would fall upon the same people to organize each day's events and this was un-realistic.

The event would need to take place on the Village Green/Village Hall grounds, although SD reported that the School had offered the use of its grounds but only for the Saturday.

Action: BS to contact the school to see if the grounds can be made available for the Sunday.

3 Finance Report

KS reported that the balance on the account stands at £576.71 with the hall hire outstanding. KS also reported that the on-line facility had been activated and the security "calculator" had arrived.

4 Diamond Jubilee Celebrations

As no formal response has been received the group agreed that the Chair should write to the PC and enclose a draft plan and costings for the day. AC volunteered to undertake this piece of work. SD asked for the letter to be circulated to the whole group and also asked that any response be circulated.

Action: AC to pull together and circulate, BS to write to PC.

Discussion took place about how, if one was provided, the hog roast would be monitored. Ideas included residents collecting tickets from a central point to present on the day and whether or not this was necessary. KS had obtained one quote from a hog roast provider and asked if anyone else had any other contacts to let her know:

Action: Committee Members

BS to speak to Andy Barney re what facilities he can offer, such as outside bar and whether he was interested in being involved.

Discussion about the BigFunUK.com facilities took place. JS, SD and DW to look through list and pick their four favorite options to bring to next meeting.

Action: JS, SD & DW to suggest favoured options

SD to ask Jackie Payne for a contact number for the travelers with regards to the eco rides.

Action: SD

The Village Hall is booked out for the whole weekend. Discussion about what types of events could take place included local residents forming a band and performing, hiring group(s) to perform, disco etc. DW to put advert in next edition of By The Way looking for "artists". Discussion also took place about whether a curtain sided/flat bed truck would be required to form a stage.

Action: DW to produce advert

Discussion took place about the requirement for first aiders. AC to look to see if she can source a trainer for this.

Discussions took place about whether there is a need to apply for any grant funding to cover any cost element, and whether any funding would be available from local councilor Liz Yates.

5 Play Facilities

No update from Jan Pauley re progress. Village Hall Committee (VHC) have received a letter from the PC re a deed of variation which would mean that the PC would take on the insurance on the play area and grounds will be discussed at the VHC on 14 November.

Discussion took place about a potential fence between the flats and the village hall with members being unable to see why a gateway could not be made to access the play area, as it is a public footpath.

Any Other Business

AC wanted to query a rumor that she had heard relating to the PC funding a "bench" workshop. Unfortunately no-one from the PC was at the meeting to confirm or deny this rumor.

JAC asked whether any further update was available on the village signs. BS reported that the signs were being produced and would most likely be installed around the same time as the play facilities due to the schedule already in place.

BS was unable to make the meeting scheduled for 6 December 2011 due to work commitments. It was therefore decided to move the meeting forward a week to take place on 29 November 2011 at 7.30 pm. Angela gave her apologies for this meeting.

There being no further business the meeting closed at 9.30 pm

Date/time of next meeting: Tuesday, 29 November 2011, 7.30 pm in the Village Hall.