

SUTTON-cum-LOUND PARISH COUNCIL

Approved Minutes of the Ordinary Parish Council Meeting held in the Village Hall on the 14th December 2011

Present:

Councillors: Rees (Chair), Gough, Beare and Bailey
Councillor Liz Yates
David Armiger (Head of BDC Planning Services)
PCSO Catherine Phillips
Sharon Dyson

1 Apologies

Apologies were received from Cllr Cody, Cllr Mowthorpe, Cllr Foster and Harry Hopkins.

2 Declarations of Interest

Standing Declarations of Interest

Cllr Rees – Parish Plan Steering Group

Other Declarations of Interest

There were none.

3 Presentation by Bassetlaw District Council Planning

David Armiger from Bassetlaw District Council gave a presentation on how to respond to planning applications. This included the relevant criteria considered in the planning process considered plus other useful pieces of information. Councillors were each given a set of slides that are used for similar presentations to District Councillors.

4 Minutes of a Meeting of the Council

The minutes of the meeting of the Council held on the 9th November 2011 were approved as a correct record. Proposed by Cllr Beare and Seconded by Cllr Gough. Motion carried.

5 Matters Arising

Agenda item 4 (5) – Possible Development Sites within Sutton

The public meeting on the 6th December with BDC Planning Officers was well attended. There was criticism that there should have been a signing in book for villagers who attended and that not enough paper questionnaires had been made available. Cllr Bailey also pointed out that the questionnaires were difficult to understand and had not been written in Plain English. The Clerk was instructed to convey these concerns back to Bassetlaw and also request a further supply of paper questionnaires as it was agreed to have a further flyer distribution in the New Year. The Clerk informed the Council that the deadline for response was now the 31st January.

Agenda item 4 (14) –

The County Council has acknowledged the Parish Council's concerns over street lighting and will respond fully when further discussions have taken place.

Agenda item 5.

The Clerk informed the Council that he had spoken to Bassetlaw's Environmental Officer, Nancy Thomas, regarding the noise nuisance from a bird scarer on Station Rd. The Officer intended to visit in week commencing 12th December and advised that the District Council had to treat both sides equally. Cllr Yates said she would have a word with the Officer at Bassetlaw and PCSO Philips said she would visit the property

Agenda item 10 – Correspondence received

The Clerk informed the Council that the 3G broadband service being used in Gringley on the Hill would not be suitable in Sutton due to a much weaker signal here.

6. Public participation period

A question was asked regarding co-option onto the Council. The Chair responded that any prospective Councillor requires a proposer and seconder plus the majority of Councillor's present supporting the co-option.

7. Queen's Diamond Jubilee Celebrations

The Clerk reported he was awaiting contact from the Church regarding a visit to the tower to assess its suitability for a gas beacon. Cllr Rees raised the possibility of erecting a permanent beacon as a monument to the Jubilee.

Cllr Rees reported back from the PPSG where he had asked how that group would feel if a £1000 contribution from the Parish Plan Reserve was made to the Jubilee fund. The response was generally negative and Cllr Rees made the decision not to pursue it. This was supported by the Council and it was agreed that a contribution of 75% of the original £4000 budget would be made.

8. Parish Plan Outstanding Parish Council Issues

Interactive Speed Signs

The Clerk reported that analysis of the County Council Traffic Survey revealed that both Mattersey Rd and Sutton Lane would qualify for permanent speed signs if speed was the only factor. However the volume of traffic is taken into account and both locations failed to meet the 250 + vehicles during the peak hour. It was decided to revisit the feasibility of the Council purchasing its own sign and the Clerk was instructed to put this on the agenda in January.

Play Area

The Clerk reported that there had been no response from the Village Hall Charity regarding them choosing an access option to enable a draft supplemental lease to be drawn up. The solicitor has therefore been given one of the options which can be amended at a later stage and instructed to draft the document.

Allotments

A letter has been written to the County Council asking them to commence negotiations with Tilt Farm.

Community Project Benches

The County Council has restated that they will only contribute to benches if purchased from their preferred supplier.

9. Safer Neighbourhood Group & Neighbourhood Watch Group

The Neighbourhood Watch Report had been circulated to members prior to the meeting.

It was reported that a set of metal gates had been stolen from a house on Station Rd.

10. Financial Matters

To approve the accounts for payment

The following accounts were approved for payment

1110-£ 66-25 D J Mowthorpe (winter plants for planters)

1111-£420-00 Green Mile Trees (Village Christmas tree)

1112-£150-00 Joan Reiter (Meet the neighbours Grant from Cllr Yates)

1113-£216-36 Nigel Johnson (Clerk's salary November)

1114-£ 25-00 M Rees (Christmas tree lights)

Budget Monitoring Report

The November Budget Monitoring Report was presented to the Council for approval and in the absence of Cllr. Foster was signed by Cllr. Beare.

2012/2013 Budget

A discussion took place regarding the 2012/13 budget with consideration for future plans including the Queens Jubilee. A copy of the final budget is attached as appendix item 1.

11. Correspondence Received for Information, Discussion or Instruction

Nottinghamshire County Council Budget Consultation

The County Council has now commenced its budget consultation which will run until the 27 January 2012. Councillors were supplied with the website address. The Clerk was instructed to forward details onto Andy Close for the website.

Police Priority Setting

The amalgamation of the Safer Neighbourhood Groups will see a change in procedures for priority setting. In the future a quarterly meeting will be held for attendance by representatives of the previous individual groups. Date and place for the first meeting in January to be announced.

Parish Council Training on Core Strategy

Bassetlaw District Council is holding three training sessions for Parish Councillors and Clerks on the Core Planning Strategy.

Parishioners Letter re Speeding

The Clerk was instructed to respond to the parishioner's letter regarding speeding on Sutton Lane.

Village Hall Renovations

The Clerk was instructed to write and congratulate the Village Hall Charity on all their hard work in getting started on the Village Hall renovations. Concerns have been raised regarding the loss of an apex on the western elevation which is contrary to the approved plans. The Clerk was also instructed to make enquiries on this.

University of Nottingham Research

Nottinghamshire University is carrying out research on the history of the people using Sherwood Forest in past centuries. The letter was an invitation to register an interest in the project and the Clerk was instructed to respond.

Nottinghamshire Road Transport Information

The County Council has supplied a list of useful email addresses for travel and transport information. The Clerk was instructed to check the Sutton website and forward any of the addresses on to Andy Close which are not there already.

Councillor's email addresses.

Cllr Bailey had raised concerns in an email to the Clerk regarding the publication of Councillor's Email addresses in the By the Way magazine. The Clerk stated that he would only supply names in future.

12. To give consideration to planning matters.

There were none

13. To note planning determinations

There were none.

14. Any other urgent business allowed by the Chairman, exchange of information only

Arising from her training, Cllr Bailey queried the right of the public to speak other than at the public participation period. The Chair informed her that the public have no right to speak unless invited and that he would intervene if members of the public were attempting to contribute or influence the debate. It was agreed to bring the public participation period to the start of the agenda.

15. Next meeting

The next meeting is to be on the 11th January 2012 at 7.00 pm although this may be dependent upon Village Hall renovations.

APPENDIX 1

2012/13

BUDGET

EXPENDITURE

ADMINISTRATION

Administrative Overheads	600.00
Donations	200.00
Meeting Hall Hire	200.00
Miscellaneous	150.00
Subscriptions & Seminars	200.00
SUB TOTAL	1350.00

FINANCE

Audit Fees	250.00
Insurance	1000.00
Salaries	3260.00
Village Hall Loan Rpyt	2902.00
SUB TOTAL	7412.00

ENVIRONMENT

Agency Grass Cutting	2000.00
General Maintenance	4800.00
Church Clock	110.00
Planter Maintenance	600.00
SUB TOTAL	7510.00

EXPENDITURE TOTAL 16272.00

INCOME

GRANTS & PRECEPTS

Bassetlaw Grants	1243.00
Bassetlaw Precept	11210.00
Notts CC Grass Cutting Grant	900.00
SUB TOTAL	13353.00

VILLAGE HALL LEASE

Lease payment	2903.00
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INCOME TOTAL 16256.00

NET BUDGET TOTAL -16.00