

SUTTON-cum-LOUND PARISH COUNCIL

Draft Minutes of the Ordinary Parish Council Meeting held in the Village Hall on the 11th January 2012

Present:

Councillors: Rees (Chair), Beare, Bailey, Mowthorpe, Cody & Foster
P.C. Steve Bolstridge, PCSO Catherine Phillips
Andy Close, Brenda Boddy

1 Apologies

Apologies were received from Cllr Gough.

2 Declarations of Interest

Standing Declarations of Interest

Cllr Rees – Parish Plan Steering Group
Cllr Mowthorpe – Neighbourhood Watch Committee

Other Declarations of Interest

There were none.

3 Public Participation

Brenda Boddy raised objections to the location of the Youth Bus on Portland Place Garages. Her objections were that the bus obstructed access to her rented garage, that the bus was parked near OAP bungalows and that it should be parked in Village Hall Grounds. The Chair responded that he would discuss the issues with the bus co-ordinator but that the bus was needed in the village and it had to go somewhere.

Andy Close raised several issues relating to the Parish Council.

- 1 He requested timelier minutes with greater clarity.
- 2 The legality of moving the public participation period to the start of the meeting.
- 3 He had not received the budget appendix for the web site.
- 4 John Gough was no longer on the PPSG so there was no need to minute an interest.
- 5 The circumstances surrounding the reduction of the Queens Jubilee Budget from 4 to 3 thousand.
- 6 An objection to the use of the words “generally negative” in connection with the PPSG and point 5.
- 7 That the Chair should declare an interest in the Parish Bench Project.

Points 1 and 4 were agreed with, although in relation to point 4 the Chair pointed out that the minutes in question were only draft minutes.

Point 2 was not agreed. The order that an agenda takes place can be determined by the Council at the time of the meeting regardless of what order the agenda is printed.

The Clerk was instructed to resolve point 3.

On point 5 the Chair explained the circumstances relating to the reduction of the Queens Jubilee Budget and that the decision was supported by the Parish Council. He also felt in relation to point 6 that the use of the words “generally negative” did not cast the PPSG in a bad light nor was it intended to.

In connection with 7, no orders or Council resolutions have been made by the Parish Council to use CDE and if a decision is ever taken to use this company then that will be the time to declare an interest and abstain from a vote.

4 Minutes of a Meeting of the Council

The minutes of the meeting of the Council held on the 14th December 2012 were approved as a correct record after the following amendments.

6-Any prospective Councillor would require a proposer and seconder for co-option and be supported by a majority of Councillors present.

14- Remove the minute relating to Xmas lunch as this was not Council business.

Proposed by Cllr Bailey and Seconded by Cllr Beare. Motion carried.

5 Matters Arising

Agenda item 5

As requested the Clerk had forwarded the Parish Council's criticism of the conduct of Bassetlaw's Core Strategy meeting and also asked for further consultation questionnaires.

BDC Environmental Health Dept has spoken to the owner of the bird scarer on several occasions but they have had difficulty gaining access to the property. They hope to visit shortly. Several diary sheets have been forwarded to complainants but as yet none have been returned. Without a response Bassetlaw will close the complaint. The Clerk was instructed to contact the Village Journalist regarding publicising this lack of response in the Retford Times.

The Clerk was asked to contact Cllr Liz Yates regarding who to contact at Bassetlaw involved with rural broadband provision and to report back after ascertaining the situation.

Agenda item 7

A visit up the church tower in connection with the feasibility of siting a Queens Jubilee Beacon has been arranged.

Agenda item 10

Village Weed spraying and additional planters were two other items that had implications on the Parish Council's Budget.

Agenda item 11

Details of NCC's budget consultation have been forwarded to Andy Close for inclusion on the website

Dates and attendance at BDC's Core Strategy training need to be organised. The Chair asked that Councillors check their diaries and report back to the Clerk.

The Clerk reported he was still awaiting a reply from the Village Hall Charity on correspondence relating to the Hall's renovations. Cllr Cody asked that the Clerk check with the VHC that adequate Insurance cover has been arranged while the works continue.

The Council has registered its interest in the Sherwood Forest Project.

6. Queens Diamond Jubilee Celebrations

Numbers for catering and the type of catering have still to be decided.

The February meeting of the PPSG will finalise details of the celebrations.

The Beacon event on Monday will be smaller scale than the Sunday celebrations.

Cllr Bailey raised the issue of first aiders and that decisions need to be made sooner than later.

7. Parish Plan Outstanding Parish Council Issues

Interactive Speed Signs

The two criteria the County Council use to determine locations of permanent interactive signs are volume and speed. Unfortunately there is not enough volume of traffic to qualify for a permanent sign in Sutton. If speed was the only criteria then Sutton would most certainly qualify with 85% of the traffic on Sutton Lane, Mattersey Rd, Station Rd. and Town Street requiring speed limits of between 40 and 70 mph to remain legal. (See appendix 1) The Clerk was asked to make enquiries with the County on alternative traffic control options and to involve Cllr Liz Yates.

Play Area

A contractor has been appointed and the County are requesting a pre site meeting. The Councils appointed solicitor has promised a lease variation document in the New Year.

Promoting Walks

At this stage Nottinghamshire Wildlife Trust are only interested in supporting the project to publish a map based tourist guide by providing natural history information.

Parish Bench Project

CDE have quoted costs of between £160 and £250 for half and full day workshops respectively. A workshop held in the forge would cost £350. The Chair was making enquiries to see if the workshop costs were included in the initial prices quoted to the PPSG.

8. Safer Neighbourhood Group & Neighbourhood Watch Group

PCSO Catherine Phillips introduced Sutton's new beat officer PC Steve Bolstridge who gave the Council a brief outline of his previous police experience.

There was to be a police priority setting meeting at 18-30 in Retford Town Hall on the 18th January. The Chair said that he would endeavour to attend.

The December police report had previously been distributed to Councillors.

PCSO Phillips asked if a donation could be made towards a push bike to assist in her duties. The Chair responded favourably and asked that she contacted the other Parishes to ascertain how much would be required.

9. Financial Matters

To approve the accounts for payment

The following accounts were approved for payment

1115-£162-20 Post Office (PAYE Oct-Dec)

The Clerk requested that future payments of salary be made by standing order with periodic adjustments and expenses continuing to be made by cheque. Council agreed, proposed by Cllr Cody and seconded by Cllr. Foster

Budget Monitoring Report

December's monitoring report along with the bank statement was presented to Council for signature by the Audit Councillors.

10. Review of Standing Documents

Revised financial regulations and standing orders had previously been forwarded to Councillors.

These documents had been prepared by the previous acting clerk. However the Clerk felt that adopting NALC standing orders with adaption to suit the Parish Council's particular requirements would be more in keeping with acquiring quality status. Council agreed and the Clerk was asked to produce a draft document.

11. Quality Status for Parish Councils

The Clerk informed the Council of the benefits that would arise from attaining quality status and the requirements that need to be met in order for the Parish Council to achieve it. It was agreed that the guide to quality status be forwarded to Councillors and the Chair requested an accompanying document as to what criteria had already been achieved.

12. Correspondence Received for Information, Discussion or Instruction

Sutton Village Hall Renovations-Latest update from the Village Hall Charity was made available to the Council.

Parish Council's Liaison Group-The next meeting is on the 25th January at Worksop Town Hall commencing 19-00.

Bassetlaw Commissioning Organisation - NHS Consultation exercise on selecting the top 3 priorities out of 7 that have been preselected by the BCO. Councillors are to respond individually if they wish to comment.

Dog Fouling – Following on from an email originally received by the Chair of the VHC a discussion took place regarding the continuing nuisance of dog fouling. The Clerk was instructed to contact the Environmental Health Dept and seek assistance from the Dog Warden.

Notts ALC Website – The Council were given the web address and access details for the Notts ALC website.

East Midlands in Bloom – The Clerk informed the Council of a new entrant's workshop being held in Newark by the East Midlands in Bloom organisation. The Council agreed that it would pay the entrance fee of £6 per head for any resident who wished to attend. The Clerk was instructed to publicise the event by contacting the village journalist to seek publication in the Retford Times.

13. To give consideration to planning matters.

47/11/00018-Corner House Farm 2 Lound Low Rd. Demolition of barn and outbuildings and erection of one detached and two semi-detached properties, 3 in total. The Clerk was instructed to object to the development on the grounds that

The density of the dwellings was not in keeping with a rural community.

The diversity of dwellings within the village was being affected by the sole development of only executive homes.

There were issues with access.

47/11/00020-Units 3 & 4 Bellmoor Farm. Erect garage Block. The Clerk was instructed to respond that the Parish Council had no objections

14. To note planning determinations

47/11/00017 2 Storey replacement dwelling at 11 Sutton Lane has been approved.

15. Any other urgent business allowed by the Chairman, exchange of information only

As Wednesday seems to be the most popular choice for other organisation's meetings the question was asked as to whether the PC ought to meet on an alternative day of the week. The Clerk said he would check Village Hall availability and report back.

16. Next meeting

The next meeting is to be on the 8th February 2012 at 7.00 pm although this may be dependent upon Village Hall renovations.

APPENDIX ONE

Location	Peak volume of traffic	85% of traffic peak speed mph
Mattersey Rd Southbound	111	50.8
Mattersey Rd Northbound	90	53.0
Sutton Lane Northbound	144	69.3
Sutton Lane Southbound	184	48.7
Station Rd Northeastbound	33	39.3
Station Rd Southwestbound	33	42.6
Town Street Northeastbound	165	47.3
Town Street Southwestbound	187	42.5